

Demolition Permit Checklist

1 To tear down a structure, fill out a Demolition Permit Application and pay an application fee

- Get an application at the Peterborough Town House at the Office of Community Development or download it here: <https://tinyurl.com/demopermit>
- Provide the completed form and fee to the Code Enforcement Officer at the Town House

2 Is a demolition review required for your permit?

- **Buildings at least 50 years old with a demolition area of more than 450 square feet need a demolition review** from the Demolition Review Committee, a subcommittee of the Peterborough Heritage Commission.

3 You can get help to prepare for a demolition review

- Prior to filling out the Demolition Permit Application, attend a Heritage Commission meeting at the Town House to answer questions (second Thursday of the month).
- Be prepared to discuss demolition alternatives and salvage options.

4 Plan for enough time to obtain a demolition permit



If a demolition review
IS NOT required



If a demolition
review IS required

A permit can be granted by the Code Enforcement Officer.

Allow up to 35 calendar days for demolition review/approval

- **10 business days** for the Demolition Review Committee to review the application and respond to the request. This response will include whether a full demolition review with a public hearing is required OR if a demolition permit can be granted without a hearing.
- **12 additional calendar days** if a full review with a public hearing is required.
- **Optional 10 calendar days** after the hearing to find alternatives to demolition that are acceptable to the owner.